



pro-super australia Pty Ltd

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brisbane qld 4001

gpo box 26

brisbane qld 4001

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Company (with shares) Registration Order Form

NAME:

FIRM:

PHONE:

EMAIL:

COMPANY DETAILS

Preferred Company Name/s

Is this name a Registered Business Name owned by the shareholder/s? If Yes, State/s or Territory/s registered:

Is this a Special Purpose Company? If Yes, please select Superannuation Trustee Home Unit Charitable purposes only (see notes over)

Preferred State/Territory of Company Registration QLD NSW ACT VIC TAS SA WA NT

Full Registered Office Address

Does the Company occupy the Registered Office? If No, name of Occupier

Full Principal Place of Business

Meeting Address for Minutes

Name of Ultimate Holding Company (if applicable)

ACN/ARBN

OR Country of Incorporation (if NOT Australia)

ANTI MONEY LAUNDERING AND CTF CONFIRMATION

We confirm that we have completed all required AML/CTF processes, including customer due diligence and identity verification for the parties involved in this order, and consent to Pro-Super relying on those verifications for AML/CTF purposes, including providing evidence of compliance to Pro-Super, if required.

YES

NO

NB. If answering "NO", an additional fee of \$75 per individual (trustee, director, member) will apply to this order.

COMPANY OFFICER/S AND SHAREHOLDER/S

#1 (To be Chairman) FULL LEGAL NAMES REQUIRED

Surname

DIRECTOR HAS ID NUMBER

Given Names

YES NO

(Penalties apply if a Director is appointed without a Director ID Number from 5th April 2022)

Home Street Address

Date of Birth

Place of Birth(Town/State/Country)

Position/s Held

DIRECTOR

SECRETARY

PUBLIC OFFICER

Number of Shares

Class ORD

or:

Paid \$1/share or:

If shares are held jointly or on behalf of a trust, SMSF or other party, please provide full details below (such as name & address etc)

#2

Surname

DIRECTOR HAS ID NUMBER

Given Names

YES NO

(Penalties apply if a Director is appointed without a Director ID Number from 5th April 2022)

Home Street Address

Date of Birth

Place of Birth(Town/State/Country)

Position/s Held

DIRECTOR

SECRETARY

PUBLIC OFFICER

Number of Shares

Class ORD

or:

Paid \$1/share or:

If shares are held jointly or on behalf of a trust, SMSF or other party, please provide full details below (such as name & address etc)

THE DECLARATION (over page) MUST BE SIGNED and SUBMITTED with this order

COMPANY OFFICER/S AND SHAREHOLDER/S (continued)

#3	Surname	DIRECTOR HAS ID NUMBER			
	Given Names	YES	NO		
	Home Street Address	<i>(Penalties apply if a Director is appointed without a Director ID Number from 5th April 2022)</i>			
	Date of Birth	Place of Birth (Town/State/Country)			
	Position/s Held	DIRECTOR	SECRETARY	PUBLIC OFFICER	
	Number of Shares	Class ORD	or:	Paid \$1/share	or:
	If shares are held jointly or on behalf of a trust, SMSF or other party, please provide full details below (such as name & address etc)				

#4	Surname	DIRECTOR HAS ID NUMBER			
	Given Names	YES	NO		
	Home Street Address	<i>(Penalties apply if a Director is appointed without a Director ID Number from 5th April 2022)</i>			
	Date of Birth	Place of Birth (Town/State/Country)			
	Position/s Held	DIRECTOR	SECRETARY	PUBLIC OFFICER	
	Number of Shares	Class ORD	or:	Paid \$1/share	or:
	If shares are held jointly or on behalf of a trust, SMSF or other party, please provide full details below (such as name & address etc):				

#5	Surname	DIRECTOR HAS ID NUMBER			
	Given Names	YES	NO		
	Home Street Address	<i>(Penalties apply if a Director is appointed without a Director ID Number from 5th April 2022)</i>			
	Date of Birth	Place of Birth (Town/State/Country)			
	Position/s Held	DIRECTOR	SECRETARY	PUBLIC OFFICER	
	Number of Shares	Class ORD	or :	Paid \$1/share	or:
	If shares are held jointly or on behalf of a trust, SMSF or other party, please provide full details below (such as name & address etc):				

#6	Surname	DIRECTOR HAS ID NUMBER			
	Given Names	YES	NO		
	Street Address	<i>(Penalties apply if a Director is appointed without a Director ID Number from 5th April 2022)</i>			
	Date of Birth	Place of Birth (Town/State/Country)			
	Position/s Held	DIRECTOR	SECRETARY	PUBLIC OFFICER	
	Number of Shares	Class ORD	or :	Paid \$1/share	or:
	If shares are held jointly or on behalf of a trust, SMSF or other party, please provide full details below (such as name & address etc):				

DECLARATION

I, (Print Name)	the applicant, declare that I hold the consents by each officer and member of the company as required by s117(2) of the Corporations Act 2001 and authorise ACIS Services Pty Ltd to make an application for company registration as my agent. Signature required
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SHARE CLASSES AND RIGHTS

The ACIS Constitution provides for multiple share classes. The private and public (limited by shares) companies' share classes have the (summarised) rights set out below. While the full rights attached to all share classes are set out in the Constitution, the directors remain able to vary the share rights or add to them on the issue of any class of shares.

CLASS	FULL TITLE	SUMMARY OF RIGHTS	COMPANY TYPE
ORD	Ordinary Shares	vote, dividends, equity	Pty Ltd / Public Ltd by shares
A	A Class Shares	vote, dividends, equity	Pty Ltd / Public Ltd by shares
B	B Class Shares	vote, dividends, equity	Pty Ltd only
C	C Class Shares	no vote, dividends, equity	Pty Ltd only
D	D Class Shares	no vote, dividends, equity	Pty Ltd only
E	E Class Shares	no vote, dividends, equity	Pty Ltd only
F	F Class Redeemable Preference Shares	voting, dividends, no equity, redeemable	Pty Ltd / Public Ltd by shares
G	G Class Redeemable Preference Shares	no vote, pref dividends at prescribed rate, no equity, redeemable	Pty Ltd / Public Ltd by shares
H	H Class Shares	vote, no dividends, equity	Pty Ltd only
I	I Class Shares	no vote, dividends, no equity	Pty Ltd only
J	J Class Shares	no vote, dividends, no equity	Pty Ltd only
K	K Class Shares	no vote, dividends, no equity	Pty Ltd only
L	L Class Shares	vote, no dividends, no equity	Pty Ltd only
M	M Class Shares	no vote, no dividends, equity	Pty Ltd only

SPECIAL PURPOSE COMPANY?

Superannuation Trustee – a company that acts solely as the trustee of a regulated superannuation fund within the meaning of s19 of the Superannuation Industry (Supervision) ACT 1993 and whose constitution prohibits the distribution of its income or property among its members.

Home Unit – a proprietary company that is the proprietor of land on which a building is erected and divided into separate residential areas and areas for common usage; whose members are entitled to exclusive occupation of one or more of those areas and use of the common areas; and which operates solely to facilitate the rights of those members in relation to their exclusive occupation of those residential areas and maintenance of the common areas.

Charitable purposes only – a company whose constitution requires it to pursue charitable purposes only and to apply its income in promoting those purposes; and prohibits the company making distributions to its members and paying fees to its directors; and requires its directors to approve all other payments the company makes to them.

NOTE ON NEED FOR SHAREHOLDERS' AGREEMENT

A Shareholders' Agreement, while considered necessary in arm's-length relationships, may be just as beneficial in related party shareholding situations.

Without a shareholders' agreement there may be no way of resolving contentious issues between the various directors/shareholders without going to Court. In addition, the process of preparing a governance agreement will present opportunities such as:

- (a) determining what should happen when expectations are not met. Most people don't consider that there might even be a down side let alone what happens when it transpires;
- (b) committing to paper what the parties real intentions are rather than relying on the subjective recollections of the stakeholders;
- (c) highlighting different intentions rather than assuming everyone else knows exactly what you mean when you say something; and
- (d) eliminating ambiguity and raising real possibilities which have not been considered.

If you have any questions regarding the need for such an agreement (or the types of provisions included in them), please contact us when lodging your order.

CONSENT TO ACT AS AN OFFICER AND/OR MEMBER

PROPOSED COMPANY NAME:

*I/We, the undersigned, hereby consent to act as *Director (or equivalent)/*Secretary/*Member of the above-mentioned Company.

Signature:

Full Name:

Street Address:

Date:

*Strike out if not applicable

CONSENT TO ACT AS AN OFFICER AND/OR MEMBER

PROPOSED COMPANY NAME:

*I/We, the undersigned, hereby consent to act as *Director (or equivalent)/*Secretary/*Member of the above-mentioned Company.

Signature:

Full Name:

Street Address:

Date:

*Strike out if not applicable